



ಬಿ.ಎಂ.ಎಸ್. ತಾಂತ್ರಿಕ ಮತ್ತು ವ್ಯವಸ್ಥಾಪನಾ ಮಹಾವಿದ್ಯಾಲಯ
BMS Institute of Technology and Management
(An Autonomous Institution, Affiliated to VTU Belagavi)

Graduation Day 2023 | Batch of 2023

General Instructions

Date: 25th November 2023

Reporting Time: 9.00 AM

Venue: B.S. Narayan Auditorium, Laboratory Block, BMSIT&M

1. GUESTS:

- A maximum of TWO guests per degree receiving candidate will be permitted to accompany the candidate. Guests are permitted inside the Auditorium where the ceremonial event is held provided the guests follow the protocol similar to the degree receiving candidates, befitting the Graduation Day, in all respects. Alternatively, other guests are requested to occupy seats at APJ Abdul Kalam Lab, 4th Floor, Laboratory Block where arrangements have been made to witness the live telecast of the event.
- The Program will be webcast through the link.
<https://www.youtube.com/live/MpTzCKZqSgA?si=-BN29nfXDYC203YP>
- Degree will be awarded to candidates only on the Graduation Day. Certificates will not be handed over to parents/delegates on 25th November 2023.
- Those candidates who are not able to attend the Graduation Day can collect their certificates at the COE office after 27th November 2023 with prior intimation to coe@bmsit.in.

2. DRESS CODE:

Candidates should dress up in formal attire including footwear. The dress colour should be White or Ivory or Cream.

3. GRADUATION DAY STOLES:

Candidates will be provided with specific colour stoles customised for the event. During registration on 25th November 2023, each candidate will be provided with the stole to be worn around neck. This stole is exclusively given to the candidate and hence need not be returned after the Graduation Day.

4. ON ARRIVAL AT CAMPUS

- Please ensure you reach the venue and check-in before 9.30 AM.
- Please report to registration desk at Lab Block CR-201. Mark your arrival and obtain your assigned Identification number [Sticker]. Proceed to Stole distribution Counter to collect your Stole and ensure that, you wear your ID sticker on the Stole without fail.

Registration Counters close at 10.20 AM sharp.

- Enter the Graduation Day Auditorium located at Laboratory Block, 2nd Floor (Candidates only). Entry to the Graduation Day Auditorium will be closed after 10.30 AM.
- Occupy the designated seats as per the allotted IDENTIFICATION NUMBER.
- Parents/Guests may occupy seats either at Auditorium at 2nd Floor or APJ Abdul Kalam Lab, 4th Floor at Laboratory Block.



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5. DURING THE GRADUATION DAY CEREMONY

- Silence must be maintained throughout the Ceremony.
- Please remain seated unless instructed otherwise.
- Upon arrival of the procession at the Auditorium, please stand-up and remain standing till the Chief Guest and other dignitaries are seated.
- Stand-up for the Naada Geethe, Pledge and National Anthem.
- During Degree Certificate distribution, Candidates will be directed to proceed to the stage based on their assigned Number. (Follow the directions of faculty coordinator on job).
- Photography is strictly prohibited during the Ceremony.**
- Official photographers will take the photographs and video of all the Candidates receiving the certificates and the same will be made available online (downloadable version).
- When your names are called to receive certificate on stage, please follow the directions of the staff coordinator responsible for the same.
- On the stage, before receiving the certificate from the Chief Guest, bow once to the Chief Guest. While receiving the certificate, pose to the photograph. Bow again, before leaving the stage.
- After receiving the certificate, please follow your row of fellow graduates and return to your previously designated seat. (Follow the directions of faculty coordinator on job).
- Use of mobile phone is strictly prohibited during the ceremonial program. All candidates and guests should keep their mobile phones **switched-off** till the end of the ceremony.
- No candidate or guest will be permitted to leave the Auditorium during the Ceremonial event.

6. AFTER THE CEREMONY

Please stand-up and remain standing till the procession leaves the Auditorium.

7. PARKING IN THE CAMPUS

As limited parking is available within the campus, participants are requested to make suitable arrangements to reach the venue. Parking will be allowed on a first cum first serve basis and cannot be guaranteed to all participants. Your cooperation is requested.

All the candidates and guests are cordially invited to join for lunch in the special dining area after the completion of the programme.

Dr. P. Ganesh
Chief Coordinator, Graduation Day 2023

Dr. Mohan Babu G.N.
Principal, BMSIT&M